## NEKOOSA PORT EDWARDS STATE BANK

405 Market St. • Nekoosa • (715) 886-3104

240 Market Ave. Port Edwards (715) 887-3285



1153 Rome Center Dr. Town of Rome (715) 325-5676

Nekoosa Port Edwards State Bank

We Want to be Your Financial Partner® • est. 1913

**Dear Customer(s):** 

## **RE: RESIDENTIAL MORTGAGE LOAN REQUEST**

Thank you for inquiring about a residential mortgage loan at Nekoosa Port Edwards State Bank. Enclosed is a "Uniform Residential Loan Application" for you to complete, sign, and date. Please <u>thoroughly</u> complete all sections of the application, except section VII - details of transaction. In completing the application, you should include the name, address, and phone number of your employer(s) and the name, address, and account number(s) of financial institutions where you have deposit or loan accounts.

Also enclosed is a "General Release" document. Please complete, sign, date, and return it to us.

Additionally, enclosed please find a "Borrower's Checklist" with check marks by the items that you will need to provide to us. Please carefully review this document and provide the information requested of you. Your failure to provide any of the requested information will likely delay your loan request.

After we receive your completed and signed Uniform Residential Loan Application, we will send you various disclosures in the mail, unless we find it necessary to deny your request based upon your credit history. These early disclosures, should you receive them, are for information purposes only and do not mean to imply that your loan request has been approved. After you have provided us with all of the requested information on the Borrower's Checklist, we will process your request and let you know of our decision promptly.

Thank you,

Loan Department Nekoosa Port Edwards State Bank



## **BORROWER'S CHECKLIST**

#### BORROWER(S)

DATE

DRIVER'S LICENSE - COPY

FEDERAL TAX RETURNS - SIGNED & DATED COPIES FOR THE (2) MOST RECENT YEARS.

W-2 - (2) MOST RECENT YEARS

K-1'S - FOR OWNERSHIP IN A PARTNERSHIP OR S-CORP - IF APPLIABLE

**CORPORATE TAX RETURNS** - IF APPLIABLE

**RENTAL /LEASE AGREEMENTS - FOR RENTAL PROPERTIES OWNED** 

YTD PROFIT & LOSS STATEMENT - IF SELF-EMPLOYED

**PAYSTUBS** - COVERING MOST RECENT FULL MONTH

SOCIAL SECURITY INCOME - AWARD LETTER FROM SOCIAL SECURITY ADMINISTRATION

**RETIREMENT INCOME** - AWARD LETTER FROM ORGANIZATION(S) PROVIDING THE INCOME

**BANK ACCOUNT STATEMENTS** - (3) MOST RECENT - SHOWING DIRECT DEPOSIT OR INCOME /PAY OR EVIDENCE OF DOWNPAYMENT FUNDS

MAINTENANCE /CHILD SUPPORT - COURT RECORDS OR 12 MONTHS PAYMENT EVIDENCE DIVORCE

DECREE AND SEPARATION AGREEMENT

EXECUTED SALES CONTRACT FOR HOME BEING PURCHASED

EXECUTED SALES CONTRACT FOR SALE OF PRIOR RESIDENCE

IF CONSTRUCTION LOAN - NEED TO PROVIDE CONTRACT /PLANS /BIDS ESTIMATE

**GIFT LETTER** - INCLUDE NAME, ADDRESS & PHONE NUMBER OF DONOR AND RELATIONSHIP TO BORROWER, AMOUNT OF GIFT AND DATE OF EXPECTED TRANSFER INTO BORROWER'S ACCOUNT. DONOR SHOULD INDICATE THAT REPAYMENT IS NOT EXPECTED OR REQUIRED.

**HOMEOWNER'S INSURANCE** - LIST NEKOOSA PORT EDWARDS STATE BANK AS MORTGAGEE (PO BOX 9, NEKOOSA, WI 54457). PLEASE ASK YOUR AGENT TO SEND POLICY /BINDER TO US A WEEK BEFORE CLOSING

OTHER -

(FAILURE TO PROVIDE ALL OF THE REQUESTED INFORMATION MAY RESULT IN THE DELAY OF CLOSING OF YOUR HOME.THE BANK MAY REQUEST ADDITIONAL INFORMATION DURING THE PROCESSING OF YOUR LOAN APPLICATION.)

THANK YOU,

LOAN DEPARTMENT NEKOOSA PORT EDWARDS STATE BANK

www.NPESB.bank

# GENERAL RELEASE

BORROWER(S) AUTHORIZATION/CERTIFICATION

## Lender: NEKOOSA PORT EDWARDS STATE BANK 405 MARKET STREET / PO Box 9 Nekoosa, WI 54457

To Whom It May Concern:

In conjunction with a home loan application submitted to you, I/We authorize you to order a consumer credit report and to verify employment and/or other credit related information such as:

- . Employment history, dates, title, income records, hours worked, etc.
- . Banking and savings account records, stock holdings, any other asset balances
- . Mortgage loan rating and/or landlord references
- . Any information deemed necessary in connection with this real estate transaction

In addition, I/We authorize you to submit pre-qualification and/or commitment letters, as applicable, directly to our realtor.

This information is for your confidential use in processing my/our home loan application.

A photographic copy of this authorization may be deemed to be the equivalent of the original and may be used as a duplicate original.

If you are providing information requested to my/our Lender, your prompt reply will help to expedite my home loan application. Thank you in advance.

Sincerely,

Borrower Name(s): _	
Address:	
Signature	Dated
Signature	Dated

## **Uniform Residential Loan Application**

This application is designed to be completed by the applicant(s) with the Lender's assistance. Applicants should complete this form as "Borrower" or "Co-Borrower," as applicable. Co-Borrower information must also be provided (and the appropriate box checked) when  $\Box$  the income or assets of a person other than the Borrower (including the Borrower's spouse) will be used as a basis for loan qualification or  $\Box$  the income or assets of the Borrower's spouse or other person who has community property or similar rights pursuant to applicable state law will not be used as a basis for loan qualification, but his or her liabilities must be considered because the spouse or other person who has community property state, or the Borrower resides in a community property state, the security property is located in a community property state, or the Borrower is relying on other property located in a community property state as a basis for repayment of the loan.

If this is an application for joint credit, Borrower and Co-Borrower each agree that we intend to apply for joint credit (sign below):

Borrower	Co-Borrower										
				GE AND TERMS							
Mortgage       □ VA       □ USDA/Rural Housing Service       Agency Case Number       Lender         Applied for:       □ FHA       □ Conventional       □ Other (explain):       Image: Conventional       Image: Convente       Image: Conventional							nder Case Number				
Amour \$	Amount       Interest Rate       No. of Months       Amortization       Fixed Rate       Other (explain):         \$       %       Type:       GPM       ARM (type):         II. PROPERTY INFORMATION AND PURPOSE OF LOAN										
Subject Pro	operty Address (stre			TION AND PURP	JSE OF LOAN		No. of Units				
Legal Desc	cription of Subject P	roperty (attach	descrip	tion if necessary)			Year Built				
Purpose of Loan       Purchase       Refinance       Construction       Property will be:         Construction-Permanent       Other (explain):       Primary Reside         Secondary Reside       Investment											
<i>Complete</i> Year Lot Acquired	<i>this line if construct</i> Original Cost	Amount Exist Liens	ting (a	a) Present Value of ot	Ìmprovemer	nts	Total (a + b)				
	\$	\$	\$		\$		\$				
Year Acquired	<i>this line if this is a r</i> Original Cost	Amount Exist Liens		Purpose of Refinance	Describe Improvemer		□ made □ to be made				
Title will be	│\$ e held in what Name		Manner in which	Title will be hel		tate will be held in: Fee Simple Leasehold ow expiration date)					

Source of Down Payment, Settlement Charges, and/or Subordinate Financing (explain)

Во	rrower		III. BC	ORROWER	R INFORMATION Co-Borrower					
Borrower's Nam	າe (include Jr. or Sr	. if appli	cable)		Co-Borrower's Na	ame (include Jr. or S	Sr. if ap	oplicable)		
Social Security Number	Home Phone (incl. Area code)		OOB ′dd/yyyy)	Yrs. School	Social Security Number	Home Phone (incl. Area code)		DOB /dd/yyyy)	Yrs. School	
		Depe	endents				De	epender	nts	
☐ Married	Separated	-		o-Borrower)	Married	Separated		•	/ Borrower)	
Unmarried		no.	age	S	Unmarried		nc	). a	ages	
(include single, divo	orced, widowed)				(include single, divore	ed, widowed)				
Present Addres (street, city, state, Z		□ Re	ent	No. Yrs.	Present Address (street, city, state, ZI	D Own	□R	ent	_No. Yrs.	
Mailing Address	s, if different fror	n Pres	ent Add	lress	Mailing Address,	if different from F	Prese	nt Addre	ess	
					complete the follow					
Former Address (street, city, state, Z		□ Re	ent	No. Yrs.	Former Address (street, city, state, ZII	) Own	□R	ent	No. Yrs.	
Bo	rrower		IV. EM	PLOYMEN	T INFORMATION	C	o-Bor	rower		
Name & Addres of Employer	s 🗌 Self Emp	loyed	Yrs. or	n this job	Name & Addres of Employer	s 🛛 Self Emplo	oyed	Yrs. on	this job	
			in this	mployed line of profession				in this	nployed line of rofession	
Position/Title/Ty	ype of Business			ess Phone area code)	Position/Title/Ty	pe of Business			ess Phone area code)	
If employed in cl complete the fol		or less	s than tv	vo years ol	r if currently emplo	oyed in more tha	n one	e positio	n,	
Name & Address of Employer	s 🛛 Self Emp	loyed		Dates om - to)	Name & Address of Employer	s 🔲 Self Emplo	oyed	_	<b>)ates</b> om - to)	
			Month	ly Income				Month	ly Income	
			\$					\$		
Position/Title/Ty	pe of Business			ess Phone area code)	Position/Title/Ty	pe of Business			ess Phone area code)	
Name & Address				Dates om - to)	Name & Address of Employer	s 🔲 Self Emplo	oyed	_	<b>)ates</b> om - to)	
				ly Income					ly Income	
			\$					\$		
Position/Title/Ty	pe of Business			ess Phone area code)	Position/Title/Ty	pe of Business			ess Phone area code)	
					•					

V. MONTHLY INCOME AND COMBINED HOUSING EXPENSE INFORMATION								
Gross Monthly Income	Borrower	Co-Borrower	Total	Combined Monthly Housing Expense	Present	Proposed		
Base Empl. Income*	\$	\$	\$	Rent	\$			
Overtime				First Mortgage (P&I)		\$		
Bonuses				Other Financing (P&I)				
Commissions				Hazard Insurance				
Dividends/ Interest				Real Estate Taxes				
Net Rental Income				Mortgage Insurance				
Other (before completing, see the notice in "describe other income," below)				Homeowner Assn. Dues				
				Other:				
Total	\$	\$	\$	Total	\$	\$		

\* Self Employed Borrower(s) may be required to provide additional documentation such as tax returns and financial statements.

#### Describe Other Income

*Notice:* Alimony, child support, or separate maintenance income need not be revealed if the Borrower (B) or Co-Borrower (C) does not choose to have it considered for repaying this loop.

B/C	considered for repaying this loan.	Monthly Amount
		\$

## **VI. ASSETS AND LIABILITIES**

This Statement and any applicable supporting schedules may be completed jointly by both married and unmarried Co-Borrowers if their assets and liabilities are sufficiently joined so that the Statement can be meaningfully and fairly presented on a combined basis; otherwise, separate Statements and Schedules are required. If the Co-Borrower section was completed about a non-applicant spouse or other person, this Statement and supporting schedules must be completed about that spouse or other person also.

Completed 
Jointly 
Not Jointly

ASSETS Description Cash deposit toward purchase held by:	Cash or Market Value \$	Liabilities and Pledged Assets. List the creditor's name, address, and account number for all outstanding debts, including automobile loans, revolving charge accounts, real estate loans, alimony, child support, stock pledges, etc. Use continuation sheet, if necessary. Indicate by (*) those liabilities, which will be satisfied upon sale of real estate owned or upon refinancing of the subject property.					
		LIABILITIES	Monthly Payment & Months Left to Pay	Unpaid Balance			
<i>List checking and savings accounts below</i> Name and address of Bank, S&L, or Credit Union		Name and address of Company	\$ Payment/Months	\$			
		Acct. no.					
Acct. no.	\$	Name and address of Company	\$ Payment/Months	\$			

	VI. ASS	ETS AND LIABI	LITIES (cont'o	d)	
Name and address of Bank, Union		Acct. no.			
Acct. no.	\$	Name and addre	ess of	\$ Payment/Month	s \$
Name and address of Bank Union	, S&L, or Credit				
		Acct. no.			
Acct. no.	\$	Name and addre Company	ess of	\$ Payment/Month	s \$
Name and address of Bank, Union	S&L, or Credit				
	T	Acct. no.			
Acct. no.	\$	Name and addre	ess of	\$ Payment/Month	s \$
Stocks & Bonds (Company name/number & description)	\$				
		Acct. no.			
Life insurance net cash value	\$	Name and addre Company	ess of	\$ Payment/Month	s \$
Face amount: \$					
Subtotal Liquid Assets	\$	Acct. no.			
Real estate owned (enter market value from schedule of real estate owned)	\$	Alimony/Child Support/Separa Maintenance Pa Owned to:		\$	
Vested interest in retirement fund	\$				
Net worth of business(es) owned (attach financial statement)	\$	Job-Related Exp (child care, union du		\$	
Automobiles owned (make and year)	\$				
Other Assets (itemize)	\$				
		Total Monthly P	ayments	\$	
Total Assets a.	\$	Net Worth \$ (a minus b)		Total Liabilities b.	\$

Schedule of Real Estate Owned (If additional properties are owned, use continuation sheet.)

Property Address (enter S if sold, PS pending sale or R ir rental being held fo income)	f	Type of Property	Present Market Value \$	Amount of Mortgages & Liens \$	Gross Rental Income \$	Mortgage Payments \$	Insurance, Maintenance, Taxes & Misc. \$	Net Rental Income \$
	To	tals						

List any additional names under which credit has previously been received and indicate appropriate creditor name(s) and account number(s):

**Creditor Name** 

Account Number

	VII. DETAILS OF TRANS	ACTION	N VIII. DECLARATIONS					
а.	Purchase price	\$	If you answer "Yes" to any questions a Borrower through i, please use continuation sheet			ower	Co Borro	
				explanation.	Yes	No	Yes	No
b.	Alterations, improvements, repairs Land		a.	Are there any outstanding judgments against you?				
C.	(if acquired separately)		b.	Have you been declared bankrupt within the past 7 years?				
d. e.	Refinance (incl. debts to be paid off) Estimated prepaid items		c.	Have you had property foreclosed upon or given title or deed in lieu thereof in the last 7 years?				
			d.	Are you a party to a lawsuit?				
f.	Estimated closing costs		e.	Have you directly or indirectly been				
g.	PMI, MIP, Funding Fee			obligated on any loan of which resulted in foreclosure, transfer of title in lieu of foreclosure, or judgment? (This would include such loans as home mortgage loans, SBA loans, home improvement loans, educational loans, manufactured (mobile) home loans, any mortgage, financial obligation, bond, or loan guarantee. If "Yes," provide details, including date, name, and address of Lender, FHA or VA case number, if any, and reasons for the action.)				
h.	Discount (if Borrower will pay)		f.	Are you presently delinquent or in default on any Federal debt or any other loan, mortgage, financial obligation, bond, or loan guarantee?				
				If "Yes," give details as described in the preceding question.				
i.	Total costs (add items a through h)		g.	Are you obligated to pay alimony, child support, or separate maintenance?				

j.	Subordinate financing		h.	Is any part of the down payment borrowed?			
VII.	DETAILS OF TRANSACT	ION (cont'd)		VIII. DECLARATIONS (	cont'd)		
k.	Borrower's closing costs paid by Seller		i.	Are you a co-maker or endorser on a note?			
I.	Other Credits (explain)						
			j.	Are you a U.S. citizen?			
			k.	Are you a permanent resident alien?			
m.	Loan amount (exclude PMI, MIP, Funding Fee financed)		I.	Do you intend to occupy the property as your primary residence? If "Yes," complete question m below.			
n.	PMI, MIP, Funding Fee financed		m.				
0.	Loan amount (add m & n)			(1) What type of property did you own–principal residence (PR), second home (SH), or investment property (IP)?		 	
p.	Cash from/to Borrower (subtract j, k, I & o from i)			(2) How did you hold title to the home— by yourself (S), jointly with your spouse or jointly with another person (O)?		 	

ACKNOWLEDGMENT AND AGREEMENT Each of the undersigned specifically represents to Lender and to Lender's actual or potential agents, brokers, processors, attorneys, insurers, servicers, successors and assigns and agrees and acknowledges that: (1) the information provided in this application is true and correct as of the date set forth opposite my signature and that any intentional or negligent misrepresentation of this information contained in this application may result in civil liability, including monetary damages, to any person who may suffer any loss due to reliance upon any misrepresentation that I have made on this application, and/or in criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Sec. 1001, et seq.; (2) the loan requested pursuant to this application (the "Loan") will be secured by a mortgage or deed of trust on the property described in this application; (3) the property will not be used for any illegal or prohibited purpose or use; (4) all statements made in this application are made for the purpose of obtaining a residential mortgage loan; (5) the property will be occupied as indicated in this application; (6) the Lender, its servicers, successors or assigns may retain the original and/or an electronic record of this application, whether or not the Loan is approved; (7) the Lender and its agents, brokers, insurers, servicers, successors, and assigns may continuously rely on the information contained in the application, and I am obligated to amend and/or supplement the information provided in this application if any of the material facts that I have represented should change prior to closing of the Loan; (8) in the event that my payments on the Loan become delinguent, the Lender, its servicers, successors or assigns may, in addition to any other rights and remedies that it may have relating to such delinquency, report my name and account information to one or more consumer reporting agencies; (9) ownership of the Loan and/or administration of the Loan account may be transferred with such notice as may be required by law; (10) neither Lender nor its agents, brokers, insurers, servicers, successors or assigns has made any representation or warranty, express or implied, to me regarding the property or the condition or value of the property; and (11) my transmission of this application as an "electronic record" containing my "electronic signature." as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings). or my facsimile transmission of this application containing a facsimile of my signature, shall be as effective, enforceable and valid as if a paper version of this application were delivered containing my original written signature.

<u>Acknowledgement</u>. Each of the undersigned hereby acknowledges that any owner of the Loan, its servicers, successors and assigns, may verify or reverify any information contained in this application or obtain any information or data relating to the Loan, for any legitimate business purpose through any source, including a source named in this application or a consumer reporting agency.

Borrower's Signature	Date	Co-Borrower's Signature	Date
X		X	

## X. INFORMATION FOR GOVERNMENT MONITORING PURPOSES

The following information is requested by the Federal Government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing and home mortgage disclosure laws. You are not required to furnish this information, but are encouraged to do so. The law provides that a lender may not discriminate either on the basis of this information, or on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish ethnicity, race, or sex, under Federal regulations, this lender is required to note the information on the basis of visual observation and surname if you have made this application in person. If you do not wish to furnish the information, please check the box below. (Lender must review the above material to assure that the disclosures satisfy all requirements to which the lender is subject under applicable state law for the particular type of loan applied for.)

BORROWER		CO-BORROWER		
I do not wish to furnish this information			not wish to furnish this information	
Ethnicity:  Hispanic or Latino		Ethnicity:  Hispanic or Latino		
	□ Not Hispanic or Latino		□ Not Hispanic or Latino	
Race:	American Indian or Alaska Native	Race:	American Indian or Alaska Native	
	□Asian		🗆 Asian	
	□Black or African American □ Black or African Amer		Black or African American	
	□Native Hawaiian or Other Pacific Islander		Native Hawaiian or Other Pacific Islander	
	□White		U White	
Sex:	Female     Male	Sex:	Female     Male	

#### To be Completed by Loan Originator

This information was provided:

□ In a face-to-face interview

□ In a telephone interview

By the applicant and submitted by fax or mail

By the applicant and submitted via e-mail or the Internet

Loan Originator's Signature		Date		
Loan Originator's Name (print or type)	Loan Originator Identifier	Loan Originator's Phone Number (including area code)		
Alexander Lopez	2526583	(715) 886-3104		
Loan Origination Company's Name	Loan Origination Company Identifier	Loan Origination Company's Address		
Nekoosa Port Edwards State Bank	402795	405 Market St., PO Box 9, Nekoosa WI 54457		

CONTINUATION SHEET/RESIDENTIAL LOAN APPLICATION							
Use this continuation sheet if you need more space to complete the Residential Loan Application. Mark <b>B</b> for Borrower or <b>C</b> for Co-Borrower.	Borrower:	Agency Case Number:					
	Co-Borrower:	Lender Case Number:					

I/We fully understand that it is a Federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code, Section 1001, et seq.

Borrower's Signature	Date	Co-Borrower's Signature	Date
X		X	